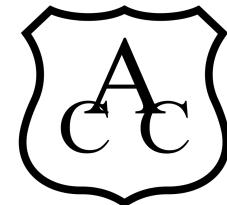


Risk Assessment – Building and Boat Maintenance



Date of risk assessment completion	03/03/2025
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Assessor's name	Andy Dodson and Russell Mason	Date of next review	28/02/2027
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Description of risk assessment	Maintenance of Club Buildings, Grounds, and Boats
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Location / environment details	Addlestone Canoe Club Building and Grounds in Burcott Gardens
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What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks, and who is responsible for this?	Risk level (L/M/H)	Are further controls necessary?
Trips or falls	Volunteers, All visitors to the club: <ul style="list-style-type: none">• Bruising, sprains, fractures	Volunteers to undertake maintenance work at quieter times. Volunteers to ensure that equipment and boats are positioned tidily and off pathways. Volunteers to ensure that maintenance is undertaken away from main thoroughfares wherever possible. Volunteers to ensure careful movement on the bank, particularly in wet, muddy, or slippery locations, and when carrying equipment. Volunteers to ensure that any liquid spillages are cleared immediately.	L	None
Poisoning	All visitors to the club: <ul style="list-style-type: none">• Poisoning	Club Users to ensure that hazardous substances are kept in purpose-made containers with clear labelling. Club Users to ensure that hazardous substances are kept away	L	None

		<p>in appropriate cupboards (e.g. cleaner's cupboard under the stairs, kitchen, or separate shed) when not in use.</p> <p>Club Users to ensure that no young people or vulnerable adults are left unsupervised in the club building.</p>		
Accelerants	All visitors to the club: • Burns • Death	<p>Club Users to ensure that all fuel and other accelerants are stored in the shed, well away from the Club Building.</p> <p>Club Users to ensure that all fuel and other accelerants are kept in appropriate containers and well away from naked flames or other sources of ignition.</p>	L	None
Working at height	Volunteers: • Falls	<p>Volunteers to ensure that only safe and purposely designed working platforms (e.g. ladders) are used for working at height.</p> <p>Volunteers to ensure that ladders are only used on secure and level surfaces.</p> <p>Volunteers to ensure that ladders are suitable for the usage.</p> <p>Volunteers to ensure that ladders are visually inspected before usage, and not used if damage is present.</p> <p>Volunteers to ensure that ladders are set up appropriately following instructions on the ladders</p> <p>Volunteers to ensure that the ladders are positioned correctly (to avoid over-reaching).</p> <p>Volunteers to ensure that a second adult is used to support the ladder.</p> <p>Volunteers to ensure that they do not go beyond the safe working height of the ladder.</p>	M	None
Powered tools	Volunteers, All visitors to the club: • Cuts	<p>Volunteers to ensure that grounds maintenance is only undertaken at quieter times.</p> <p>Volunteers to ensure that other club users are aware of when grounds maintenance is taking place (e.g. with signs and/or barriers), and to keep club users away from powered tools.</p> <p>Volunteers to ensure that only adults with suitable experience use powered tools.</p>	M	None
Sharp tools and implements	Volunteers, All visitors to the club: • Cuts	<p>Volunteers to ensure that grounds maintenance is only undertaken at quieter times.</p> <p>Volunteers to ensure that other club users are aware of when</p>	L	None

		<p>grounds maintenance is taking place (e.g. with signs and/or barriers), and to keep club users away from sharp tools and implements.</p> <p>Volunteers to ensure that only adults with suitable experience use sharp tools and implements.</p>		
Sanding or grinding	<p>Volunteers, All visitors to the club:</p> <ul style="list-style-type: none"> • Inhalation of dust 	<p>Volunteers to ensure that sanding or grinding of material is only undertaken at quieter times.</p> <p>Volunteers to ensure that other club users are aware of when sanding or grinding is taking place (e.g. with signs and/or barriers), and to keep club users away from the area.</p> <p>Volunteers to wear an appropriate dust mask to avoid inhalation of dust when sanding or grinding, or being in the vicinity of sanding or grinding.</p>	L	None

Notes: